



Bar to the Award for Merit & Silver Acorn Nomination Form

The purpose of this form is to nominate an individual for an award. This form is used to collect personal data about you and the individual being nominated. We take the obligation for personal data privacy seriously. The data you provide is managed and retained in accordance with our [Data Protection Policy](#). The personal data may be shared with other relevant Scouting members for the purposes of assessing the award nomination.

Details of successful awards will be uploaded to an individual's Compass record and published annually on the [website](#). The UK Headquarters Awards Team will also securely store (electronically) the details for 1 year from the end of the awarding process before they are passed to the UK Headquarters Heritage Team for their records.

Nominator's details

Membership number		Name	
Email			

Once the form is completed by the nominator

For Bar to the Award for Merit nominations in all Countries and Silver Acorn nominations in England/Wales:

- If the individual you are nominating holds their primary appointment in a Group/District, this form should be sent to the relevant District Commissioner for a decision.
- If the individual you are nominating is a District Commissioner, or their primary appointment is in a County/Area, this form should be sent to the relevant County/Area/Region (Scotland) Commissioner for a decision.
- If the individual you are nominating is a County/Area/Region (Scotland) Commissioner, this form should be sent to the relevant Regional Commissioner (England/Wales) or the Country Headquarters (Northern Ireland/Scotland) for a decision.

For Silver Acorn nominations in Scotland/Northern Ireland:

- All nomination forms should be sent to the Country Headquarters for a decision.

For Bar to the Award for Merit/Silver Acorn nominations for Headquarters Staff/Volunteers:

- If the individual you are nominating is a headquarters staff member, this form should be sent to the Chief Executive (UK Headquarters) or lead staff member (Country Headquarters) for a decision.
- If the individual you are nominating is a National Volunteer, this form should be sent to either the UK Chief Commissioner, Chair/Vice Chair of the Trustee Board or Chair of the Portfolio Management Group for a decision.

Relevant contact details are available from the Scout Information Centre (Info.Centre@scouts.org.uk or 0345 300 1818).

Nominee's details

Membership number		Name	
County/Area/Region		District	
Award nomination (only check one box)	<input type="checkbox"/>	Bar to the Award for Merit	
	<input type="checkbox"/>	Silver Acorn	
Award preference (only check one box)	<input type="checkbox"/>	Brooch (non uniformed member)	
	<input type="checkbox"/>	Cloth badge (uniformed member)	

Check list

The nominator must check the below boxes to confirm the individual being nominated meets the following criteria:

<input type="checkbox"/>	The nominee has enough service for the award they are being nominated for: <ul style="list-style-type: none"> ○ Bar to the Award for Merit requires a further 5 years of outstanding service after receiving the Award for Merit. ○ Silver Acorn requires a minimum of 20 years of specially distinguished service.
<input type="checkbox"/>	The nominee has completed all mandatory training relevant to all of their active roles (or is within three years of appointment of their active roles).
<input type="checkbox"/>	The nominee has a valid disclosure (if relevant for their active roles).
<input type="checkbox"/>	The nominee has not received a Good Service award in the last 5 years.
<input type="checkbox"/>	The correct previous Good Service award for the award they are being nominated for: <ul style="list-style-type: none"> ○ Bar to the Award for Merit requires the nominee to have received the Award for Merit.

Previous awards

Please list the **most recent** previous awards achieved.

Type of award	Date	Name of award
Length of Service award		
Good Service award		

Citation concerning the nominee

Provide a detailed summary below explaining, with examples, what the nominee has achieved since their last Good Service award. (For guidance on citation writing, please visit scouts.org.uk/awards.)

Main role in Scouting

Outline what this role involves and its time commitment by the nominee.

Service in addition to their main role in Scouting

Outline what's involved in any other roles in Scouting and the time commitment by the nominee.

Key achievements

Outline specific achievements and impact of the nominee since their last Good Service award. Examples could include how they have; helped grow membership, raised funds, managed large projects or rebuilt their headquarters, etc. Please quote specific figures where possible.

Level of service

Where a previous Good Service award is held, please outline whether the nominee has continued to provide service at a similar level or whether you believe the quality/complexity of their service has substantially increased and why.

Community involvement

Outline any involvement that the nominee has with other organisations since their last Good Service award. Highlight if this involvement has directly benefitted Scouting.

Any other relevant information

Approver's details

Relevant Commissioner or designated person

Membership number		Name	
Date		Signature	
Role			

Once approved, the relevant Commissioner/member of the Local Awards Advisory Group or designated person should submit the award decision to UK Headquarters using this link: [Good Service Award Completion Form](#).