

# MODULE 1

## essential information

### Adults Personal File

#### DESCRIPTION

The basic information that all adults in Scouting need to know

#### THIS MEANS:

- understanding the purpose, principles and method of The Scout Association
- understanding the importance of The Scout Association's Child Protection Policy and your role in protecting young people from harm
- understanding the importance of the Safety Policy and your role in keeping Scouting safe
- identifying the support available to help you in your Scouting role
- getting support from other people
- working within the policies and rules of the Movement

#### QUESTIONS

- Can you explain the purpose, principles and method of Scouting?
- Do you know what *Policy, Organisation and Rules* is and where you can see it?
- Have you read The Scout Association's Child Protection Policy (the 'yellow card')?
- Do you know what to do if you think a child has been abused or if someone tells you that this might be happening?
- Do you know how to identify and prevent bullying?
- Do you know the Equal Opportunities Policy and Safety Policy?
- Do you know the Scout Association's approach to risk assessment and where to find relevant rules and guidance about activities?
- Do you know who to inform if someone is hurt during a Scouting activity?
- Do you know who to go to for help or support in your role?
- Can you describe the structure of Scouting?
- Do you know what the Scout Information Centre does and how to contact it?

#### DELIVERY METHODS

- DVD
- Course
- e-learning.

#### TO VALIDATE THIS MODULE YOU WILL NEED TO:

Discuss the fundamental principles and key policies of Scouting with a Training Adviser to demonstrate their understanding. The discussion should include:

- The Purpose, Principles and Method of The Scout Association.
- The Child Protection Policy, and what an adult should do if abuse is suspected and/or reported.
- The Equal Opportunities Policy.
- The Safety Policy, and their responsibilities within it.

(OCN Unit A 1.2, 2.1 and 2.2).

#### And complete two of the following:

1. Carry out a risk assessment of a meeting place. (OCN Unit A 3.1)
2. Produce a District/County structures chart listing support mechanisms available to them, including the Scout Information Centre. (OCN Unit A 4.1 and 4.2)

3. Describe the actions to take following an accident/incident (or the report of an accident/incident) during a Scouting activity. (OCN Unit A 3.3)
4. Explain the Promise and the Law and how they relate to the Fundamentals of The Scout Association to an adult new to Scouting. (OCN Unit A 1.1)
5. Work with young people to create and implement an Anti-Bullying Code, and explain how it may help to prevent bullying within the Section
6. Any other ideas, subject to agreement with a Training Adviser.

#### **OPEN COLLEGE NETWORK**

This module forms the whole of the OCN unit *Essential Information for Adults in Scouting*.

#### **CHANGE OF ROLE**

Any change in role no