



## Training News

Issue 44  
September 2013

### Contents

Support

New Appointments

Resource Updates

Factsheet Updates

FAQ's

Courses and Events

### Online

[Training eNews](#)

[Learners' resources](#)

[Trainers' resources](#)

[Training Advisers resources](#)

[First aid guidance](#)

[Ongoing learning and other modules](#)

### Events

[Gilwell Training](#)

[Greater Manchester East Trainer Training Weekend](#)

Let us know if you are running any training weekends and, if we have space, we can add it to Training eNews.

## Support

### Management Training Review

You should hopefully be aware from previous issues, there is currently work going on to review and update the management training offered by the adult training scheme.

In order to provide training managers with an update on the review taking place, we have recorded a short video lasting approximately ten minutes. This provides the background to the project as well as an overview of the proposals for the re-design of management training in the future. It explains how you can start to prepare for these changes as part of your role as a training manager, and how you can get involved with the project.

We would strongly encourage you to watch the video, which can be found on [member resources here](#).

After watching the video, if you have any comments or questions please [contact us](#). Please also contact us if you would like to get involved with the project, or wish to suggest someone you know.

### Training Advisers Communication and Support

In the last issue we asked you about the ways in which you communicate with TAs. Below are two examples of different ways two Training Managers approach communicating with their TAs:

*I communicate with my TAs mainly by email. Once a year I hold a get together for all TAs to network and discuss training, validation issues and updates to the training scheme.*

*We use the online scheduling service, [Doodle](#), to find dates when TAs and learners are available to attend drop in validation sessions. This has worked well to date and means that we know how many learners will be present at the session and how many TAs will be required to attend*

**Merv Squires, Nottinghamshire**

## General updates

- [Time and energy stealers](#)
- [Saying Thank You](#)
- [Your membership views](#)
- [UK Scouts at European Conference](#)
- [Design your own Scout banner](#)
- [Complaints and Suspensions support](#)

## Contact us

[adult.support@scouts.org.uk](mailto:adult.support@scouts.org.uk)

### Elizabeth Chambers

Programme and Development  
Adviser

Tel: 0208 433 7152

### Katie Carter

Programme and Development  
Adviser

Tel : 0208 433 7154

### Paulina Sekrecka

Adult Training Development  
Officer

Tel: 0208 433 7117

### Brigitte Hurlock

Adult Support Administrator

Tel :0208 433 7126

### Paul Fix

Head of Adult Support

Tel : 0208 433 7139

*In our District we have a team of ten TAs, who I communicate with on a one to one basis via telephone and email. I encourage them to read TA eNews and always make sure that I highlight any relevant news and updates.*

*I regularly meet with our TAs at District meetings and take the opportunity, if necessary, to discuss any training issues. All of the team meet up together at one meeting annually to discuss and share issues and knowledge.*

**David Betterton, Bedfordshire**

## New Appointments

### New Head of Adult Support

After two and a half years as Head of Adult Support, Louise Fuller left at the end of August to start a new life in Australia. Louise has made a huge impact to Adult Support and we wish her well.

Paul Fix joins us as the new Head of Adult Support having worked for Corporate Services department within The Scout Association for the past two years. Paul joins with a background in adult training, having been a County Training Manager, as well as having a professional background in charity governance and youth work. Paul is looking forward to joining the team at an exciting time with lots of great projects on the horizon.

## Resource Updates

### Modules 1 and 5 Trainers' Notes

The updated Trainer Notes for Module 1 and Module 5 are now available for download on [Member Resources](#) and also available for purchase via [Scout Shops](#).

### Training Role Descriptions

The CTM role description has been updated and can be [found here](#). Please take the time to look at the updated role description, and to discuss any questions about the changes or your responsibilities with your line manager.

In addition to the update of the role description for County Training Managers; updates have been made to the role descriptions for County Training Administrators, Local Training Managers, Local Training Administrators, and Training Advisers. These updates aim to clarify the appointment and training requirements of these roles. Find the updated role descriptions on the [member resources](#) area of our website. You may wish to discuss this changes with those you line manage, if you feel it is necessary.

## Factsheet Updates

### Updated Factsheets:

[FS315082](#) – Simple Knots

[FS315070](#) – Axes and Saws

[FS315076](#) – Fire Lighting

[FS315080](#) – Lashings

[FS315085](#) – Tent Pitching

[FS330055](#) – Assistant Section Leader Role Description. Formally known as Assistant Beaver Scout Leader role description, this has now updated for Beaver, Cub and Scout Section.

### Content to replace the following is now available on-line:

[FS500008](#) Administration and record keeping - advice to replace this is now available on Member Resources under [Administration in Scouting](#)

### Deleted Factsheets:

[FS330058](#) - Assistant Cub Scout Leader Role Description. This has been merged into [FS330055](#) – please see above.

[FS330061](#) - Assistant Scout Leader Role Description. This has been merged into [FS330055](#) – please see above.

## Module 37 DVD

The module 37 DVD is now also available to watch online. It can be viewed in both the [trainers resources](#) and [learners resources](#) areas of [www.scouts.org.uk](http://www.scouts.org.uk).

## FAQs

### Why is Module 5 e-learning not on Member Resources?

The Module 5 e-learning has been temporarily removed from Member Resources as part of the ongoing module review previously communicated. It is currently being updated and will be available again as a learning method in early 2014. In the interim period, the learning for Module 5 will need to be completed by attending a local course, delivered using the updated [Trainers' Notes](#) available on Member Resources.

### Who are the Specialist Advisers (Adult Training)?

This UK team help Training Managers and Commissioners to ensure the quality of training provision, providing specialist advice and support. They work closely with Regional Commissioners, County Commissioners (or their Deputies) and CTMs to:

- Deliver CTM inductions and training for modules 33 & 34.
- Identify strengths and share good practice.
- Develop moderation and quality assurance of provision.
- Facilitate regional networking and collaboration.
- Support training scheme development and the implementation of changes.

If you think a Specialist Advisers (Adult Training) could help you, or if you have any questions then please contact Kay & Andrew Hill at [managersa.training@gmail.com](mailto:managersa.training@gmail.com).

## Courses

### Executive Committee Trainer Training (England Only) York, 9-10 November - Rugby, 23-24 November Cost per person- £50

We are now taking bookings for two further Executive Committee trainer training weekends in November 2013. This training is part of the increased support for Executive Members that has been developed over the last year, covering a range of topics vital to help build the knowledge and confidence of committee members.

The trainer training courses provide trainers' with the opportunity to familiarise themselves with the training materials and learn about the support available to them to deliver the training to local Executive Committees. It will also provide a chance to meet and talk to trainers who are already delivering the training locally.

If you would like to learn more about these events, who should attend and how to book places for trainers in your County further information can be found [here](#).